Conditions for admission to the Informatics Master degree programme

Conditions for admission to the Informatics Master degree programme ("Informatics MDP") at the Faculty of Information Technology ("FIT") of the Czech Technical University in Prague ("CTU").

1. Admission to the Informatics MDP is governed by
   - Act No. 111/1998 Coll., Higher Education Act, as amended ("the Act");
   - CTU Admission Procedure Rules (Attachment No. 2 to the CTU Statutes);
   - these Conditions; and
   - Dean’s Directive on the admission procedure to the Informatics MDP ("the Directive").

2. This document sets forth the conditions for the admission procedure to the full-time form of the Informatics MDP conducted in the English language.

3. Students in this programme pay tuition fee; the amount of the tuition fee and the payment conditions are governed by the CTU Rector’s Regulation No. 2/2007 and are specified in the study contract that is to be concluded between the student and CTU.

4. Applicants are expected to have mastered spoken and written English.

5. To be considered for admission to the Informatics MDP, an applicant must have completed a Bachelor or Master degree programme in Informatics or a similar field.

6. An applicant enters the admission procedure by submitting the application form. The application form is available for download at the FIT website. The completed application form shall be sent by email, and its signed paper copy together with other relevant documents by postal mail. Details concerning the filling out of the application form, procedures for submitting the relevant documents, amount and payment of the fee for the admission procedure, as well as the relevant deadlines are set forth by the Directive.

7. The Directive also sets forth the deadline by which an applicant must submit certified copies of the Bachelor or Master degree diploma and the corresponding Diploma Supplement (or official transcripts), and the deadline by which the applicant can apply for an extended deadline to do so. Applicants who fail to submit these documents and do not apply for an extension of the deadline are excluded from the admission procedure.

8. The admission procedure is managed by the Admissions Committee established by the Dean.

9. There is no written or oral entrance examination. The applicants are admitted in the order established by the Admissions Committee according to their average grade in the previous Bachelor degree programme, until the capacity of the programme is reached. The average grade is computed as the arithmetic mean of grades from informatics-related modules listed in the Diploma Supplement.

10. Applicants are encouraged to submit evidence of significant academic, professional or other achievements related to Informatics; for example, a list of publications or references to their web pages describing their achievements, student awards such as best thesis awards or best student paper awards, successful participations in student contests, references to successful projects, and so on. The Admissions Committee can take these achievements into account when establishing the final ranking of the applicants.

11. The capacity of the first year of the Informatics MDP is set forth by the Directive.
12. The Directive also sets forth a deadline by which the applicants are informed, by postal and electronic mail, of the admission or non-admission decision.

13. All documents submitted by an applicant that are in a language other than English, Czech or Slovak shall be accompanied by a certified English, Czech or Slovak translation.

14. The Dean may announce an extra round of the admission procedure for further applicants interested in studying in the Informatics MDP if the capacity of the Informatics MDP is not reached. The extra round, including conditions, shall be announced at the FIT official noticeboard and the FIT website.

Prague, ______________

Chairman of the FIT Academic Senate

prof. Ing. Pavel Tvrdík, CSc.
FIT Dean