



## Conditions for Admission to the Informatics Master Degree Study Programme for the Academic Year 2025/2026

### 1. Preamble

1. This document ("Conditions") sets forth the conditions for admission to the full-time form of the Informatics Master degree study programme ("Informatics MDSP") conducted in the English language at the Faculty of Information Technology ("FIT") of the Czech Technical University in Prague ("CTU").
2. The admission to the Informatics MDSP is governed by Act No. 111/1998 Coll., Higher Education Act, as amended, and these Conditions.
3. Pursuant to Article 6 of the CTU Statute governing admission to study and to ensure the organizational integrity of the admission process, the dean of FIT ("Dean") appoints the Admission Committee as an advisory body reporting to the Dean.

### 2. Basic information about the Informatics MDSP

Degree programme name:	Informatics
Degree programme code:	N0613A140024
The maximum number of admitted Students (pursuant to Section 49(1), third sentence of Act No. 111/1998 Coll.):	40
Specialisations:	<ul style="list-style-type: none"><li>● Computer Security</li><li>● Computer Systems and Networks</li><li>● Computer Science</li><li>● Design and Programming of Embedded Systems</li><li>● Software Engineering</li><li>● Digital Business Engineering (Double Degree with the University of Antwerp)</li></ul>
Form of study:	Full-time
Language:	English
Nominal length of study:	2 years
Degree:	Inženýr (Ing.)

### 3. Application procedure

1. An Applicant enters the admission procedure, if he/she performs the following steps by March 31, 2025:
  - a. Fill out and submit a completed electronic application form at the portal <https://prihlaska.cvut.cz/en>. The application can be filled out from January 1, 2025 to March 31, 2025.
  - b. Pay the admission procedure fee (CZK 950) through the portal <https://prihlaska.cvut.cz/en>, or transfer to the bank account of FIT (see Section 11 for details).
  - c. Upload a scan of the Applicant's passport (open on the page with the photograph and identification data).
2. The submission of the application is made to the study programme; students select their specialisation at a later stage during their studies.
3. Applicants who intend to study the Digital Business Engineering specialisation are only subject to Section 13 of these Conditions, other Sections do not apply to them.

### 4. Documents to be uploaded

All required documents can be uploaded through the portal <https://prihlaska.cvut.cz/en>, even after the application deadline (March 31, 2025). Document submission deadlines are specified in the following sections of these Conditions.

1. Proof of English proficiency (see Section 8 for details).
2. Study Contract signed by the Applicant. The form is available online at <https://fit.cvut.cz/en/student/forms>. All mandatory fields must be filled out.
3. Proof of Applicant's Bachelor's or Master's degree education:
  - a. If Applicants are graduates of a university in Czechia or Slovakia, then they must submit an officially certified copy of a document verifying the completion of a Bachelor's or Master's degree education.
  - b. Otherwise, the Applicant must submit proof of the recognition of the Applicant's Bachelor's or Master's degree education (see Section 7 for details).
4. Structured CV with a focus on IT skills and experience, by April 7, 2025.

### 5. Admission Test and Interview

1. Admission to the Informatics MDSP at FIT will be granted without the Admission Test and the interview if the Applicant has completed or will complete a Bachelor's degree in Informatics at FIT in the academic year 2024/2025
2. In the given year, FIT organises an Admission Test in Informatics followed by an interview in English. The test and the interview can be taken either in person at FIT or online.
3. The test and the interview in person will take place on April 16, 2025. The online test and the interview will take place on April 29, 2025, May 6, 2025, and May 12, 2025.
4. After the application and documents specified in paragraphs 4.1 and 4.4 are submitted – and no later than April 10, 2025 – the Applicant and the Admission Committee will mutually agree upon the exact date (see paragraph 3 in this section) and time of the Admission Test and the interview using e-mail.
5. The technology required for the online Admission Test and the interview is any device with a camera, a microphone and a web browser supporting the WebRTC technology (recommended browsers are Chrome and Firefox). It is the responsibility of the Applicant to set up this technology on his/her site. All the details will be sent to the Applicant by e-mail.

6. During the online Admission Test, the Applicant cannot leave the room and must remain seated in camera view and avoid any communication with anyone except for the Admissions Committee.
7. The Admission Test takes 90 minutes and consists of a set of multiple-choice questions in the Moodle tool. It is a closed-book exam, no electronic communication tools are allowed, and no calculators are permitted.
8. The maximum score attainable in the test is 100 points.
9. The Admission Test is based on the following topics: mathematical logic, Boolean algebra, linear algebra, discrete mathematics, graph theory, probability and statistics, algorithms and data structures, formal languages and automata, databases, digital circuits, instruction set and machine code, processor and computer architectures, memory hierarchy, operating systems, computer networks, and computer security.
10. If the Applicant obtains at least 60 points from the Admission Test, a 15-minute interview will follow the test.
11. Applicants are expected to have a good command of spoken and written English. The level of spoken English is assessed during the interview with the members of the Admission Committee.
12. The interview starts with a self-introduction of the Applicant (background, study, and work experience). The interview is then focused on the motivation of the Applicant to study Informatics at FIT. The Admission Committee can take into consideration additional documents proving significant personal achievements or professional or academic excellence in Informatics or Mathematics. The Admission Committee assesses the eligibility of the Applicant for study at FIT.
13. The maximum number of points the Applicant can get from the interview is 20.

## **6. Notification of admission exam results / non-admission**

1. The Applicants will be informed (by e-mail) of passing the admission exam or non-admission by May 21, 2025.
2. The final number of admitted students will be decided based on the order of points obtained (test + interview) and on the basis of the classroom and personal capacity of FIT and it is usually less than the number in Section 2.
3. Applicants who passed the admission exam will receive an official confirmation and further information about admission and registration for study.

## **7. Recognition of Bachelor's or Master's degree education**

If Applicants are graduates of universities in Czechia or Slovakia, then they must submit officially certified copies of the completed Bachelor's or Master's degree education.

Otherwise, the Applicants must

- a. either complete the process of the official recognition of their Bachelor's or Master's degree education by the Czech Republic (nostrification)
- b. or apply for verification of their foreign education through the CTU in accordance with Section 48 Act No. 111/1998 Coll., Higher Education Act, as amended. Details of the procedure for verifying an Applicant's foreign education document, including the fee for such verification, are available at <https://www.cvut.cz/en/assessment-of-education-for-applying-to-ctu>. This process can be started immediately after submitting an application to study.

## 8. English proficiency requirements

With the exception of native speakers of English, Applicants shall attach a photocopy of a certificate that demonstrates their proficiency in English on (or exceeding) B2 level of the Common European Framework of Reference for Languages. This must be done by April 7, 2025.

This requirement can be satisfied by submitting documents that include, but are not limited to, the following:

- a. FCE – First Certificate in English, or
- b. IELTS score 5.5 and above, or
- c. BEC 2 – Business English Certificate 2, or
- d. STANAG 6001 – level 2, or
- e. TOEFL paper-based test score 513 and above, or
- f. TOEFL CB score 183 and above, or
- g. TOEFL iBT score 65 and above, or
- h. TELC – Certificate in English Advantage (B2), or
- i. TELC – B2 English for Business Purposes, or
- j. TELC – B2 English for Technical Purposes, or
- k. International ESOL and Spoken ESOL – Communicator, or
- l. Pitman Intermediate (Level 2) – Intermediate First-Class Pass – B2 Vantage, or
- m. Czech State Examination in English (Basic or Higher Level), or
- n. a document showing that English was the primary teaching language of the studied programme at the Applicant's university.

## 9. Admission to study

1. Applicants who passed the admission exam will be admitted into the Informatics MDSP after the following documents are uploaded or delivered to the Office of Study Affairs, Thákurova 9, 16000 Praha 6.
  - a. Recognition of Bachelor's or Master's degree education (see Section 7 for details).
  - b. Proof of English proficiency (see Section 8 for details).
  - c. Signed Study Contract (see Section 4 for details).
2. Once the above conditions are met, the Applicant shall receive (by mail) the following documents from FIT:
  - a. An official letter of admission with further information about registration into the Informatics MDSP and about starting the studies at FIT.
  - b. Admission confirmation for the Czech Embassy in the Applicant's Country.
3. All documents needed for the admission of the applicant have to be provided to FIT until September 15, 2025.
4. Admitted Applicants can book their accommodation in the CTU Student Dormitories at <https://www.suz.cvut.cz/en>.

## 10. Registration into the study

1. The classes start on September 22, 2025.
2. Admitted Applicants should apply to be registered into the Informatics MDSP online through the portal <https://prihlaska.cvut.cz/en>; the registration can be done from June 30, 2025, to September 16, 2025.
3. In order to register, the Tuition Fee for the first semester (CZK 64000) must be paid to the FIT bank account (see Section 11 for details).

## 11. Fee payments

1. The Admission Procedure Fee is non-refundable.
2. The Tuition Fee is generally non-refundable, except in cases of serious circumstances preventing the registered Applicant from beginning his/her studies. In such situations, the Applicant must request a refund and provide supporting evidence to the Dean for a decision on reimbursement. Refunds are issued to the same account or payment card used for the initial payment.
3. In the case of a fee refund, FIT is entitled to charge administrative costs up to CZK 4000.
4. The Tuition Fee does not cover accommodation, food, transportation, books, medical insurance, or other personal expenses.
5. All payments should be made by a payment card (recommended) or wire transfer. All transaction fees and charges associated with the payment shall be borne by the Applicant.
6. Payment details are described on the FIT website:  
<https://fit.cvut.cz/en/applicants/admissions-procedure/master-study-program>

## 12. Concluding remarks

1. Data filled in the <https://prihlaska.cvut.cz/en> application and application attachments must be true and complete. False or incomplete data can result in a rejection of the application during the admission procedure; if false or incomplete data in the application are discovered only after the registration into the study programme, the applicant/student could be expelled from the studies.
2. A Bachelor's degree, as defined in these Conditions, also encompasses a previously completed Master's degree, if applicable.
3. Due to sanctions imposed by the UN Security Council and the Council of the European Union citizens of North Korea and the Islamic Republic of Iran are not eligible to apply. Please note that Applicants from Russia and Belarus are subject to additional special conditions for admission and study set out in the CTU regulations, available at <https://www.cvut.cz/en/information-for-students-from-rus-and-blr>.
4. In case of any questions, comments, problems, or requests, Applicants are welcome to send an e-mail to the Office of Study Affairs at [master-admissions@fit.cvut.cz](mailto:master-admissions@fit.cvut.cz).

## 13. Special admission requirements for Applicants applying to the *Digital Business Engineering specialisation*

Applicants who intend to study the DBE specialisation are not subject to the other Sections of these Conditions and must meet the following conditions only.

1. The Applicant must be a student of the "Master of Science in Business Engineering: management information systems" at the University of Antwerp.
2. The Applicant must apply by submitting the following documents to the FIT Office of Study Affairs at [master-admissions@fit.cvut.cz](mailto:master-admissions@fit.cvut.cz), no later than May 30, 2025.
  - Completed application for admission using a general application form available from <https://fit.cvut.cz/studenti/bakalar-magistr/formulare/en/request-generic.pdf>
  - Proof of enrolment at the University of Antwerp
3. The Applicant has to pass an admission interview in front of the Admission Committee to confirm the eligibility of the Applicant for studying at FIT.
4. Applicants who successfully complete the admission interview as per Paragraph 3 and satisfy the conditions as per Paragraph 2 of this Section, will be admitted to the programme.

#### **14. Reservation of changes**

In case of external objective circumstances, FIT may change and/or amend the terms set out in these Conditions, FIT is obliged to inform about the change in the public part of the FIT website and by e-mail to Applicants who have already submitted an application.